



## Wedding Services Agreement

Bride's Name: \_\_\_\_\_

Main Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_

Please indicate if phone number is land [L] or cell [C]. Preferred method of contact: ☐ PHONE ☐ EMAIL ☐ TEXT

Email: \_\_\_\_\_

How did you find us? \_\_\_\_\_

Wedding Date: \_\_\_\_\_ desired time for all hair styling to be complete: \_\_\_\_\_

Wedding Location: \_\_\_\_\_

Location for services: ☐ IN SALON ☐ ON LOCATION \*additional charges apply; see page 2.

Location Address: \_\_\_\_\_

Names of bridal party requesting to have hair styled:

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

TOTAL Number of party requesting hair services: \_\_\_\_\_

Bridal Hair trial: \$85.00

Trial Appointment scheduled for: \_\_\_\_\_

## WEDDING DAY SERVICE PRICING:

Service	Cost	Number of People	Total
Bride Up-Do	\$125		
Bridal Party	\$85		
Additional Guest	\$70		
Flower Girl	\$55		
<i>Payments accepted: cash, credit cards or E-transfer.</i>			
<b>Subtotal for wedding day hair:</b>			\$
<i>To be added to Total Service Calculation below.</i>			

**On Location Travel:** We are happy to come to your wedding venue and perform our services there. We require a minimum party of three (3) for on-location Bridal Hair services within Kelowna and a minimum party of 5 for on-location Bridal Hair services outside of Kelowna. Travel fees are in addition to our regular service costs. Location travel expense is calculated at \$.54/Km roundtrip from the Salon (on Ellis Street, Kelowna) to the venue, with a \$10 minimum charge per stylist.

**Total mileage from Salon to Location Address (set out on page 1)** \_\_\_\_\_ **Total travel fee \$** \_\_\_\_\_  
*To be added to Total Service Calculation below.*

**Deposit:** As part of our Wedding Agreement, we require a deposit of \$200.00 to reserve these appointments. Deposits can be made by cash, credit card or E-transfer. See Cancellation Policy below for information on forfeiture of deposit.

**Deposit Received Date:** \_\_\_\_\_

**Form of Payment:** \_\_\_\_\_

## TERMS OF SERVICE:

### Wedding Day Logistics:

On the wedding day, Hair Style Services will be done following a **set schedule**. The bride must communicate the importance of being on time and properly prepared to all persons receiving services.

Every person receiving an updo, half-up style, or curl hair style services **must have their hair already blown dry**. The stylist will not allow time for this. If such a case arises, and if time permits, an extra fee will be charged for blow dry services. Alternatively, the service will be forfeited and all charges will still apply.

The stylist needs a **designated space** to set up when on location. The bride is responsible for clearing an area **before the stylist arrives**. The stylist will need a work area with a chair near an outlet in a no walk-through traffic area. Good light and a mirror is a plus! If services cannot be performed due to insufficient work conditions or tardiness, all fees still apply. The hair stylist will not be held liable for any injuries that should arise while on location.

**Cancellation Policy:** Should there be a need to adjust the number of Service appointments, a minimum of 14 days notice is required. **If changes are made with less than 14 days notice, you will be responsible for the full amount stated above.**

**Should there be a need to cancel this Agreement in its' entirety, the deposit will not be refunded unless a minimum of 30 days' notice is provided in writing to the Salon, either by email to [secrethairaffair@shaw.ca](mailto:secrethairaffair@shaw.ca) or delivered to 101-1289 Ellis Street, Kelowna, BC V1Y 9X6.**

## TOTAL SERVICE CALCULATION:

Subtotal for Wedding Day Hair Services: \$ \_\_\_\_\_

GST 5% \_\_\_\_\_

Total Hair Style Fees Due \_\_\_\_\_

On Location Travel Fee \_\_\_\_\_

Less Deposit (minimum \$200) \_\_\_\_\_

Total Owing on Wedding Date \_\_\_\_\_

I, \_\_\_\_\_ (the Bride) herein confirm and commit to the services set out in the Wedding Day Service Pricing stated above on the scheduled appointment time. **I understand and agree to the deposit of \$200.00 to secure the appointments.** I agree to pay the **full balance due** on the day of the event. I understand and agree that I am responsible for the total amount listed above and that no refund will be given for members of the wedding party who miss their appointment or change their mind on the day of the event.

### ACCEPTED AND AGREED TO:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

### ACCEPTED by **Secret Hair Affair**:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Wedding Package Add-Ons Offer:

We want to make sure your hair is in the absolute best condition for your wedding day! Take advantage of these additional perks:

- Brides receive 25% off 1 haircut, or 1 colour, or 1 highlighting services prior to wedding, and 10% off products
- 4+ people booked: receive 25% off 1 color service and cut, or 2 haircuts for bride prior to wedding
- 8+ people booked: receive 25% off 1 color and cut for bride and one other person in party prior to wedding